Central Wisconsin Community Action Council, Inc. <u>EPF&A Committee Meeting Minutes</u> February 8, 2013

Present: Bill Gomoll, Dave Singer, and John Earl

Excused Absence: Jim Layman and Muriel Harper

Staff: Fred Hebert, Jim Dahlke, and Donna Lynch

Guests: Charlie Krupa and Joan Smoke

1. John Earl called the meeting to order and roll call was taken with three members present.

- 2. Motion passed by unanimous vote approving the agenda and minutes of the January 11, 2013 EPF&A Committee meeting.
- 3. No personnel issues to report.
- 4. Jim presented the Finance Report. A new brochure and overview of our Representative Payee Program reflected a 50% increase in revenue since acquiring the program in July 2012. An overview of each of our food pantries was presented including 2013 budgets which reflected a \$10,050 deficit for the Waushara Food Pantry. After discussion, motion was passed by unanimous vote approving a gradual withdrawal of CWCAC, Inc. from operation of the Waushara Energy Assistance Program and Waushara Food Pantry with the assurance of a smooth transition and continuation of the programs.
- 5. Fred presented a draft Strategic Plan based on Agency Goals and asked committee members to review and consider for future discussion.
- 6. Fred presented a draft Board Assessment/Evaluation and asked committee members to review and consider for future discussion.
- 7. A summary of our Revolving Loan Fund Activities was presented. Our more recent loans are stable with loans being repaid consistently. The largest loan was to Glenville Timberwrights out of Baraboo; Fred is still working with them on an earlier loan repayment.
- 8. Committee members discussed the ten year anniversary of the Wisconsin Dells building including a rededication event. Motion passed by unanimous vote approving the board meeting date be moved to Friday, April 26, 2013 and an appropriate ceremony be assembled which will be held immediately after.
- 9. Next Meeting March 8, 2013